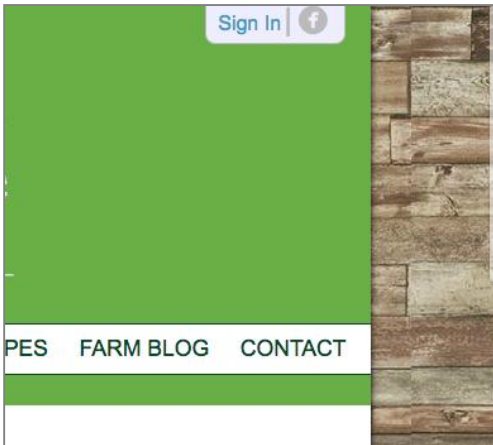


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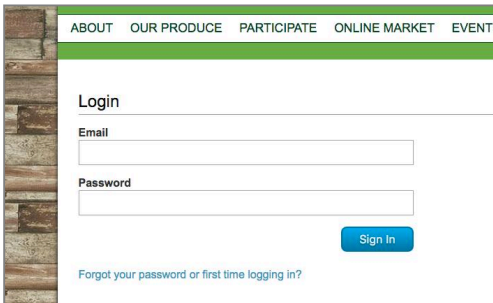


Step 1 of 12 - Click on sign in



Please click on the 'SIGN IN' button in the right-hand corner

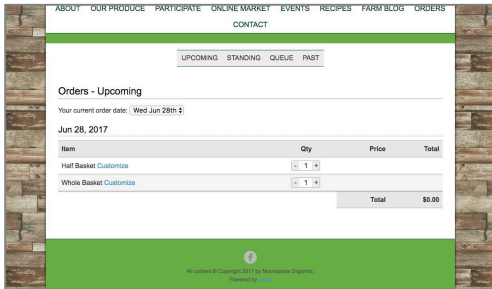
Step 2 of 12 - Set password



To set your password, ENTER YOUR EMAIL and click on 'FIRST TIME LOGGING IN'

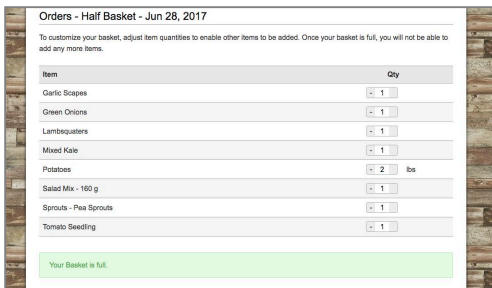
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Step 3 of 12 - Orders



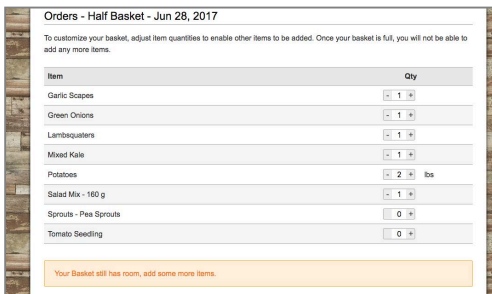
ORDERS will be added to your menu automatically when you log in, please check your 'Current Order' is set for the correct date. You will have the basket size you signed up for under 'item'. Then click on 'CUSTOMIZE' to access your basket

Step 4 of 12 - Basket



What we have set as the basket for the week will appear and the amount you will receive of each item. Scroll down the page to see items extra available to substitute.

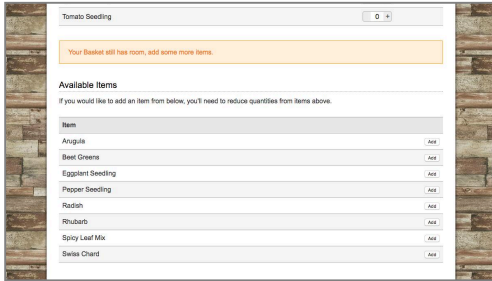
Step 5 of 12 - Remove items



Use the (-) buttons to remove items and you will be able to add (+) items of equal or lesser value. The bar below your basket will inform you if you can add items or if your basket is full.

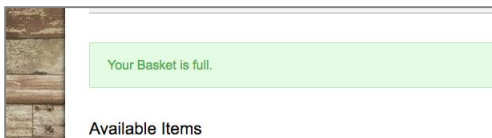
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Step 6 of 12 - Substitute items



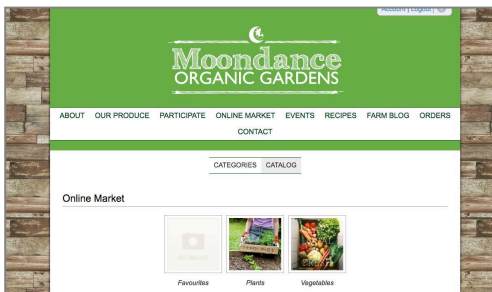
The available items can be added to your basket and then will be moved to the list above.

Step 7 of 12 - Basket full



Once you are satisfied with your order and your basket is full, you are done. There is NO submit button and you have until 8 AM the morning before your pick up day to make changes.

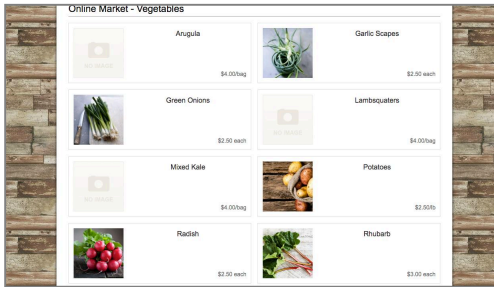
Step 8 of 12 - Online market



If there are extra items you would like that are not available in your basket the online market they are available to add to your next basket here

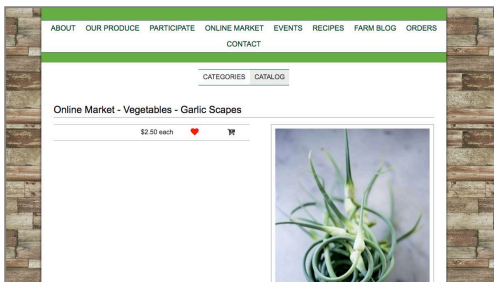
CSA Tutorial

Step 9 of 12 - Available items



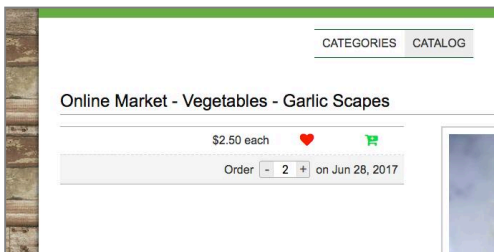
To view an item, click on it from the list.

Step 10 of 12 - Favourites



You can favorite items by clicking the heart and they will be added to your favourites section on the online market screen.

Step 11 of 12 - Add items



To add items, click on the grocery basket and use the (+) or (-) to choose how much you would like. It will be added to the packing list for your basket and you will pay at the market stand when you pick up your basket.

CSA Tutorial

Step 12 of 12 - Skip Weeks

We now allow you to skip 2 weeks of your basket if you are away or can't pick up your basket. Click on the "CSA Season" tab under the "orders" section. This will show you a list of all your basket weeks and their status. You will have the option to skip a week by clicking the "skip week" button and then confirm.